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**[INSERT EXERCISE TITLE]**

**Participant Feedback Form**

Thank you for participating in this exercise. Your observations, comments, and input are greatly appreciated and provide invaluable insight that will better prepare our community against the threats and hazards it faces. Any comments provided will be treated in a sensitive manner and all personal information will remain confidential. Please keep comments concise, specific, and constructive.

**PARTICIPANT INFORMATION**

|  |  |
| --- | --- |
| **Name (optional):** |  |
| **Agency/**  **Organization:** |  |
| **Exercise Role:** | Player Facilitator Evaluator Observer Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**EXERCISE DESIGN AND CONDUCT**

Please rate, on a scale of 1 to 5, your overall assessment of the exercise relative to the statements provided below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Strongly Disagree** | **Disagree** | **Neutral** | **Agree** | **Strongly Agree** |
| Pre-exercise instructions and expectations were informative and provided the necessary information for my role in the exercise. | 1 | 2 | 3 | 4 | 5 |
| The exercise scenario was plausible and realistic. | 1 | 2 | 3 | 4 | 5 |
| Exercise participants included the right people in terms of the level and mix of disciplines and expertise. | 1 | 2 | 3 | 4 | 5 |
| Participants were actively involved in the exercise. | 1 | 2 | 3 | 4 | 5 |
| Exercise participation was appropriate for someone in my field with my level of experience/training. | 1 | 2 | 3 | 4 | 5 |
| The exercise increased my understanding of and familiarity with the capabilities and resources of other participating departments and/or organizations. | 1 | 2 | 3 | 4 | 5 |
| The exercise provided the opportunity to address significant decisions in support of critical incident response actions. | 1 | 2 | 3 | 4 | 5 |
| After this exercise, I have a better understanding and comprehension of the organization’s emergency plans, policies | 1 | 2 | 3 | 4 | 5 |
| After this exercise, I am better prepared to respond to and manage critical incidents. | 1 | 2 | 3 | 4 | 5 |

1. How could the exercise scenario have been more plausible and realistic?
2. With regard to the respective levels and mix of disciplines, what other exercise participants could/should have been included?
3. Additional Comments:

**Participant Feedback**

Please use the space below to capture any strengths or areas for improvement you observed related to the exercise objectives.

|  |  |
| --- | --- |
| **Strengths** | **Objective** |
|  | [INSERT OBJECTIVE] |
|  | [INSERT OBJECTIVE] |
|  | [INSERT OBJECTIVE] |
| **Areas for Improvement** | **Objective** |
|  | [INSERT OBJECTIVE] |
|  | [INSERT OBJECTIVE] |
|  | [INSERT OBJECTIVE] |

1. Additional Comments:
2. What exercise materials were most useful? Please identify any additional materials or resources that would be useful.
3. Please provide any recommendations on how this exercise or future exercises could be improved or enhanced.